



# GAP STUDENT

INFORMATION FOR CANDIDATES



## About Glendower

Glendower Preparatory School, is an all-girls school, situated in superb surroundings in the heart of South Kensington, close to neighbouring Museums and historic landmarks.

As a charitable trust, Glendower is run independently and all profits are directed back into the school, making it a richly resourced educational environment and highly rewarding school to work in.

The school educates 250 girls from Reception to Year 6, with each year group running a two-form entry. Academic results are excellent, due to the focus on highly specialist and

individualised teaching and our girls go on to obtain places in the top academic day and boarding schools. Places at Glendower are gained following an entry assessment held each January; there are waiting lists operating in all age groups across the school as places are oversubscribed.

## Record of Success

Glendower has been rated 'excellent' in every area following our ISI Inspection (March 2020); which included the quality of teaching, pupils' achievements, opportunities in sport, music, Performing Arts and Extra-curricular activities, as well as the provision and quality of Pastoral Care. Glendower has an outstanding track

record in preparing its pupils for the top Senior Schools in the country. Schools frequently attended by our students consist of St Paul's Girls' School, City of London School, Latymer Upper Godolphin and Latymer, Wycombe Abbey, and St Mary's Ascot.

## The Glendower Approach

Founded in 1895, Glendower is a traditional, yet forward-thinking school with a strong community ethos. Glendower has a rich history of success and is very proud of its reputation as one of the leading Prep schools in the country. Due to its incomparable location Glendower has access to some of the best facilities in the UK, where daily Drama, PE and Extra-curricular clubs take place. These facilities enable every girl to flourish and unleash their talents in all aspects of school life.

## Equal Opportunities

We are committed to treating all employees with dignity and respect regardless of race, ethnic background, nationality, colour, gender, transgender status, pregnancy, age, sexual orientation, religion or belief. We therefore welcome applications from all segments of the community.



## What we offer

- Competitive salary
- Teachers' Pension Scheme
- CPD and career progression opportunities
- Healthy school lunch provided
- Supportive Glendower Community, including colleagues, SLT, governors and parents
- An appointed Staff Liaison
- Golden Ticket Day – an additional day off during term time
- Lively school socials
- Provision of a 1:1 Mindset Coach available to all staff
- Small class sizes

## Specific Responsibilities

- Assisting the teacher(s) in charge of pupils within the age range of 4 – 11. This will include:
  - Hearing readers
  - Working with small groups or one-to-one as directed by the teacher
  - Accompanying and supervising pupils on the coaches to and from PE sessions/off-site
  - Setting up and clearing the hall for gym lessons
  - Accompanying off-site trips
  - Mounting and displaying pupils' work

work

- Photocopying
- Filing and laminating work
- Providing support for before and after-school clubs
- Other tasks as directed by the teachers
- Supervision at playtimes, before and after school
- School lunch organisation and supervision
- Attending staff meetings
- Assisting at school fixtures
- Office support
- Supervision of PE changing
- Attending INSET courses (both individual and as a whole school)
- Completing other tasks as directed by the Headmistress, SLT and class teachers

## Skills and Personal Attributes

The successful graduate must:

- be flexible
- be punctual
- have sound common sense
- have the ability to use their initiative
- be reliable
- be able to follow instructions
- be available for work two days before and two days after the end of each term

## School Aims & Ethos

Since 1895, Glendower has been laying the foundations for its pupils' futures. Children have one opportunity for an education which will form the basis of their lives and, at the same time, one childhood; Glendower aims to keep a happy balance between the two. Our Aims are:

- To encourage socially-aware, inclusive and responsible citizens.
- To inspire our girls to be autonomous and resourceful learners
- To promote reflective learning and intellectual curiosity
- To develop courage, perseverance, and resilience.
- To foster positive and kind relationships
- To prioritise an ethos of responsibility for learning and actions.
- To offer a broad and intellectually stimulating curriculum including sport, art, music, drama, and STEM
- To spark freedom of choice and thought so that our girls go on to become gamechangers



## The Application Process

Please complete a Glendower Application Form and return it alongside a covering letter addressed to the Headmistress.

Applications should be emailed to [pennickl@glendowerprep.org](mailto:pennickl@glendowerprep.org).

Successful candidates will be contacted to attend an interview with members of the Senior Leadership Team. Dates will be confirmed as appropriate.

If you would like to discuss the role in more detail, or have any specific questions, please email the above email address.

Glendower Preparatory School is committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post including checks with past employers and DBS vetting.

Glendower is an equal opportunities employer.



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